**DEPUTY HEAD OF JUNIOR SCHOOL
IPSWICH JUNIOR GRAMMAR SCHOOL**

As Southeast Queensland’s only co-educational primary Grammar school, Ipswich Junior Grammar provides a high quality, non-denominational education for boys and girls from Kindergarten to Year 6. It shares a campus with Ipswich Girls’ Grammar School, which caters for girls only from Years 7 to 12, with boarding available from Year 5.

Our mission is to excel at providing each boy and girl with a positive, personalised, holistic education in a safe, first-class learning environment with a committed to nurturing young learners to become future leaders.

**THE OPPORTUNITY**

Ipswich Girls’ Grammar School including Ipswich Junior Grammar School is seeking to appoint an exceptional leader to join the School in the role of Deputy Head of Junior School. This is an outstanding opportunity to work in a leadership role with the support of a progressive Head of Junior School and a dedicated team of teachers and support staff.

The Deputy Head provides support in the overall administration and day-to-day operations of the Junior School and assumes the responsibilities of the educational curriculum and student wellbeing practices. You will also be expected to keep abreast of the latest pedagogical research, curriculum, and knowledge of student wellbeing practices.

In consultation with the Head of Junior School, you will carry out a range of department leadership and management tasks in four key areas:

* *Organisation*: efficient day-to-day operation of the Junior School to meet strategic outcomes.
* *Academic Curriculum*: up-to-date, innovative, evidence-based curriculum, pedagogy and reporting that meets legislative requirements and results in exceptional learning outcomes.
* *Pastoral Care*: enactment of a robust Pastoral Care Framework to support student wellbeing and behavioural expectation of the Junior School.

**WHAT YOU WILL BRING**

To be successful in this role, you will have exemplary leadership skills and teaching practices, and

* Proven experience developing and implementing quality learning programs aligned to the Australian Curriculum.
* Demonstrated capacity to lead and manage staff focused on the achievement of strategic vision and goals.
* Demonstrated high order capability in the provision of effective school administration.
* Be able to maintain the standard of teaching excellence required by the School's reputation and uphold the philosophy of the School.
* Highly developed organisational, communication and administrative skills with an ability to prepare and administer a budget.
* Eligibility to work in Australia with relevant teaching qualifications and current registration, or eligibility for registration, with the Queensland College of Teachers.

Culture fit and attitude are also highly important to us, so a passion for the work you do and the ability to understand and work within our vision, mission and values is paramount to your success in this role.

**APPLY NOW**

If this sounds like you and you are interested in joining a highly respected industry leader, click the APPLY NOW button and provide a copy of your CV, three referees, and a cover letter addressed to the Head of Junior School outlining your experience as it relates to this role. Please address the selection criteria (over no more than two pages), contained within the position description, which can be found on the School’s website [juniorgrammar.com.au/employment](http://www.girlsgrammar.com.au/employment).

We thank you for taking the time to send us your application for this role. We assess every application and will contact you directly if you are successful in moving to the next stage.